

## SOCIAL SCIENCES DIVISION

### Teaching Development and Enhancement Project (TDEP) Awards 2021-22 Guidance Notes

#### Overview

The Division are now welcoming applications for funding to the Teaching Development and Enhancement Project (TDEP) awards.

The Division allocate £30,000 on an annual basis to fund a Teaching Development and Enhancement Project (TDEP) awards scheme. TDEP awards are funded grants given to support the development of learning and teaching, with a benefit for graduate and/ or undergraduate students in the division.

The deadline for entries is **Friday 13 May 2022**. Applications should be submitted to the Divisional Office via [qa@socsci.ox.ac.uk](mailto:qa@socsci.ox.ac.uk). Grants will be awarded by the Divisional Quality Assurance Committee.

#### Use of Funds

Grants up to either £6 000 or £10 000 can be requested depending on the scope of the project:

1. Grants up to £6 000 can be awarded to:
  - Projects that directly benefit students from **a single** department or unit
  - As a buy-out for staff members wishing to take the PGCert in Teaching and Learning in Higher Education. Applicants must have the support of their department.
2. Grants up to £10 000 can be awarded to:
  - Projects that benefit students in **multiple** departments/ units
  - Projects focussed on the development of initiatives that support the sharing of research methods and skills training (training must also be offered to students outside the department concerned).

Grants can be used to support entirely new provision, the development of existing provision, or to fund an aspect of a larger project. Eligible projects may encompass a range of activity including the purchase of learning technology or teaching material, the production of teaching material, as 'buy-outs' of staff resource. Grants may be awarded for projects expected to run for longer than one year, or to underpin the cost of delivering a course in its first year as a pilot, in order to establish demand.

Examples of previously supported projects include:

- Hacking Inequality: An event for representing social inequality data – A two day hackathon.
- Doctoral students' caring responsibilities – Producing a fuller understanding of how caring responsibilities affect doctoral students' progress, and developing a set of suggested changes that could enhance support for these students.
- Digital Methods for Contemporary Geographies - Acquisition of teaching equipment for a new undergraduate course that will introduce students to film-making as a critical geographical research method.

## Eligibility

The scheme is open to staff who teach in disciplines and subject areas within the division's remit. The scheme is open to departmental academic and CRS who teach, plus administrative or technical staff who teach (e.g. certain areas of research skills training). A separate scheme exists for library staff who should consult the Centre for Teaching and Learning (CTL).

Applications may be made by individual staff members, by a team/group, or on behalf of a committee.

## Applications

Applications will be considered on merit in a gathered field across all departments and faculties. Applications should be in the form of a proposal **up to a maximum of 3,000 words**; additional materials should be included in the form of weblinks.

The Divisional Office recommend that applicants structure proposals using the following headings:

- Project title
- Applicant(s) details including a short statement of their teaching or teaching-related duties
- Description of the project including: the departments/ units involved; the target audience of the project; how the experience of students is expected to be enhanced; evaluation methods
- Expected costings clearly setting out items of proposed expenditure
- Evidence of support from the Head of Department (this can be via email)
- Confirmation that, if any special arrangements may be needed to free time of the applicant(s), this has been agreed in principle with the departmental/faculty.

Applicants applying to cover buy-out for the PGCert should include a reflection on the practical enhancement activities they wish to develop through the course.

## Deadline

The deadline for entries is **Friday 13 May 2022**. Divisional Quality Assurance Committee will sit and consider applications in Week 6 of Trinity term 2022. Applications should be returned to [qa@socsci.ox.ac.uk](mailto:qa@socsci.ox.ac.uk).